

Request Number \_\_\_\_\_

**GRANT REQUEST FORM  
CITY OF WEST PEORIA, ILLINOIS**

In order to receive full consideration, this form should be submitted at least six (6) weeks prior to the need for funds or services. The form may be submitted to the City Clerk either during regular business hours or by mail.

Name of organization:

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Name of contact person:

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Address:

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Telephone number:

(Days): \_\_\_\_\_ (Evenings): \_\_\_\_\_

Description of project to be funded or aided:

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What benefits will West Peoria citizens receive from this project?

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Dollar amount requested: \_\_\_\_\_

Aid-in-kind requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the aid-in-kind requires the use of city vehicles/equipment by non-employees, attach a release from liability letter.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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For Office Use Only:

Committee assigned to: \_\_\_\_\_

Date assigned: \_\_\_\_\_

Committee action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sent to City Council for meeting on: \_\_\_\_\_

City Council action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requestor contacted by: \_\_\_\_\_ (Name) \_\_\_\_\_ (Date)